



The Bend Micro Grants Program Guidelines

2019 – 2020

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Micro Grants program overview

The Bend in the Road Inc Micro Grants Program (Micro Grants Program) provides grants of up to \$500 to local individuals or groups to deliver short-term, time limited projects in keeping with The Bend's strategic plan and annual priorities. The concept is open ended, allowing people to come forward with their own unique interests and personal gifts to *'do something which brings the community together and makes The Bend a better place to live, work and visit'*.

The total funding pool is \$2,500 and is open to local residents and businesses in and around The Bend (Scarborough east, Doubleview and Innaloo west)



The Bend in the Road's inaugural Micro Grants Program is made possible thanks to the City of Stirling. Accordingly, projects delivered under the grant must be acquitted by The Bend through suitable evidence. So while we encourage any and all ideas please understand that we will only support those ideas demonstrated to us to be achievable and justified to the budget requested.

*Please note: the word 'project' refers to any project, activity, resource or event that will be delivered if your application is successful.

Priority will be given to applications that reflect priority objectives as outlined in The Bend's Strategic Plan 2019:

1. **Live and Local:** bringing The Bend to life with music, events and celebrations fit for our beachside and urban lifestyle
2. **Growing Green:** making The Bend blossom
3. **Making the Bend:** making it clear this is The Bend's territory, and surprising and delighting people as they look around.
4. **Magnificent Munro:** transforming Munro Reserve into the jewel of The Bend
5. **A People-Friendly Bend:** championing a longer-term transformation of The Bend from a corridor for cars into a place for people

Grant amount

The maximum grant amount for an individual application is \$500 (GST inclusive). Applications for smaller amounts are encouraged as this will enable a larger number of projects to be delivered.

Project timeframes

Projects must conclude within three calendar months of approval or by 30 May 2020 at latest. Extensions may be approved under exceptional circumstances with prior agreement from The Bend in the Road Inc Committee.

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Acquittal

Projects are to be acquitted within 14 days of the completion of the project. Acquittal is via 'A Photograph and a Paragraph' – visual evidence that you did what you said you would, and a short description of what you achieved. (Please tell us what worked well and what didn't so we can learn for the future.)

Assessment of applications

The Bend in the Road Inc and City of Stirling officers will assess applications to ensure a clear linkage to at least one strategic objective. Please note that projects requiring any special approvals that cannot be obtained quickly may be excluded immediately. Be sure to consider this in your application!

The number of grants awarded is subject to the availability of funding. In the event that we receive more funding applications than funds available the Micro Grants Program may be extended with additional funds or may be closed to further applications. There are no guarantees applications will be funded.

Activities not funded

Micro Grants funding cannot be used for any of the following:

- projects that impact on publicly or privately owned assets without permissions having been obtained
- activities which are considered to be a requirement under other funding agreements;
- prize money, prizes or trophies;
- operating or administration costs;
- projects funded by other government subsidies or grants;
- staff wages;
- retrospective deficit funding (funding of previous projects).

How to apply

Applications must be completed via the website form at http://thebend.net/?page_id=199 or submitted by email to bend@thebend.net. All applicants must use the grant application form provided on the webpage.

Application process and timelines

- Applications open 8 November 2019 and close 28 February 2020 or earlier if budgeted funds are exhausted.
- Applicants will be given an outcome within 10 business days following acknowledgment of receipt of an application.
- All decisions are final and there is no course for applicants to appeal the decisions made in awarding grants.
- The Bend will make publicly available the results of this grant round on websites and in media.
- Payments will be made in one lump sum to the Applicant's nominated bank account within 10 business days of confirmation of successful outcome.

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Special notes:

- Grant payments must include all GST amounts, if applicable.
- Funding provided under this grant program is not recurrent funding and success in this grant process does not provide any ongoing funding for the Applicant.
- Grant recipients must acknowledge the City of Stirling's financial assistance to the project in the manner prescribed by the City of Stirling.

To discuss your idea or for further information please contact:

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Chair

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